

# **MAVA** Massachusetts Association VOCATIONAL ADMINISTRATORS

MAVA Field Office  
Assabet Valley Regional  
Technical High School  
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## **ANNUAL PLANNING RETREAT AND RETIREMENT EVENT**

### **Devens Common Center**

**31 Andrews Pkwy., Devens, MA 01434**

**Rt. 2, Jackson Rd. Devens Exit. Follow Jackson Rd to Hotel and Andrews Pkwy**

**Tuesday, August 3, 2021 – 3:00 p.m. to 7:00 p.m.**

**Wednesday, August 4, 2021 – 8:15 a.m. - 4:00 p.m. and 5:30 p.m. - 9:00 p.m.**

**Thursday, August 5, 2021 – 7:30 a.m. to Noon**

## **AGENDA**

### **Tuesday, August 3**

**Hilton Garden Inn Ballroom** (next door to the Devens Common Center)  
*Hilton Garden Inn, 59 Andrews Parkway, Devens, MA*

**3:00-5:30 p.m.**

**Special Seminars for Newly Appointed Administrators:**

**“Survival Tips for New Superintendents (and Anyone Else)”**  
**Presented by the Officers and Staff of MAVA**

**“How to Work Effectively with Your Legislators”**  
**Presented by Ed Bouquillon and Bob Sanborn, co-chairs of the  
MAVA Legislative Committee**

**5:45 p.m.**

**Dinner on your own at Bandoleros Mexican Grill (formerly  
Devens Grill)**

**Wednesday, August 4** **Devens Common Center Solarium, Devens Common Center, 31 Andrews Parkway, Devens – adjacent to SpringHill Suites**

***Schedule Overview***

- 8:15 a.m. Buffet Breakfast available in Solarium
- 8:30 a.m. Call to Order - MAVA Business Meeting
- 9:30 a.m. **General Session: “Fighting with Facts: Using Admissions Data to be Transparent and to Power Your Arguments”.**
- Presenters: Kim Dickson, Data and Assessment Specialist, Essex North Shore Agricultural and Technical School, and Luis Lopes, Superintendent, Southeastern Regional Vocational Technical High School**
- 10:30 a.m. **Breakout Session #1: Legislative update and discussion with the Executive Team of the Alliance for Vocational Technical Education (AVTE) about building stronger ties between AVTE and MAVA**
- The discussion with AVTE will be led by Ed Bouquillon and Bob Sanborn, co-chairs of the MAVA Legislative Committee.**
- 10:30 a.m. **Breakout Session #2: Summer Meetings for All MAVA Administrative Subgroups, with Later Reports to the Full MAVA Board of Directors**
- The Summer Meetings will be led by MAVA Subgroup chairs or designees.**
- 11:30 a.m. Return to MAVA Business Meeting
- 12:30 p.m. Lunch – Italian Buffet
- 1:30 p.m. Return to MAVA Business Meeting
- 1:45 p.m. MAVA Retreat Subcommittees Meet, Discuss, and Report on Recommendations to the Full Board of Directors

## **MAVA Business Meeting Agenda**

Note: As in past Annual Retreats, the following Business Agenda will begin promptly at 8:30 a.m. on Wednesday and Thursday but will be suspended periodically during the day for any scheduled panel presentations, small group activities, or breakout sessions. As a result, the Agenda most likely will not be completed until Thursday morning.

### **1.0 President's Report**

*MAVA President Ernie Houle*

- a. *Welcome and Introduction of New Appointees*
- b. *Introduction of MAVA Officers and Staff*
- c. *Overview of Retreat Goals, Format, and Logistics*
- d. *Results of Survey of 2021-2022 Board Priorities (Sharek and Houle)*
- e. *Assignments for MAVA Retreat Subcommittees:*
  - a. *Budget/Operations*
  - b. *Education*
  - c. *Public Policy*

### **2.0 Secretary's Report**

*MAVA Secretary Denise Pigeon*

- a. *Approval - Minutes of June 24, 2021 Board of Directors*

**VOTE**

### **3.0 Treasurer's Report**

*MAVA Treasurer Heidi Riccio*

- a. *MAVA Financial Update*
- b. *Report as of August 3, 2021*

**VOTE**

### **4.0 Updates & Reports**

- a. *MAVA Connecting for Success Summer Conference (Denise Pigeon)*
- b. *DESE Vocational Technical Education Advisory Council (Houle)*
- c. *Curriculum Frameworks Revision Project (Kathy Conole / Russ Mangsen)*
- d. *MAVA Leadership Academies (Ferreira)*
- e. *MARS Report (Michael Fitzpatrick)*
- f. *MVA Report (Don Jarvis / Brian Cummings)*

### **5.0 Discussion Topics**

- a. *Use of New Federal Funds for Education (Bouquillon and Sanborn)*
- b. *Massachusetts Girls in Trades*

### **6.0 Old Business**

- a. *None*

**7.0 New Business**

- a. *MAVA Calendar for the Coming School Year*
- b. *MAVA's Approach to New State Regulations on Admissions*

**VOTE**

**8.0 Executive Director's Report**

- a. *Legislative Testimony on July 6, 2021*
- b. *MARS/MAVA Meeting at MASS in Mashpee on July 13, 2021*
- c. *Upcoming Meetings with Commissioner Riley*
- d. *MAVA Membership Dues and Outstanding Conference Registration Payments*
- e. *Keeping the MAVA Membership List / School Directory Up to Date*

**9.0 Communication Coordinator's Report**

**10.0 MAVA Standing Committee Reports**

- a. *Legislative Committee (Bouquillon and Sanborn)*
- b. *Possible Addition of Standing Committees*

**11.0 MAVA Representatives' Reports**

**12.0 MAVA Administrative Subgroup Reports**

MAVA Vocational Directors; MAVA Vocational Guidance Directors; MAVA Post-Secondary Technical Institute Directors; MAVA Admissions Directors; MAVA Special Education Administrators; MAVA Academic Directors; MAVA Co-Op Coordinators; MAVA Technology Directors; MAVA Vocational Technical Principals

**13.0 For the Good of the Association**

**14.0 Adjournment**

**Reconvene for Annual Retiree Recognition and Awards**

- 5:30 p.m. Cash Bar Reception Solarium Area**
- 6:00 p.m. Dinner (Solarium Ballroom)**
- 7:00 p.m. Retiree Recognition and MAVA Awards**

**Thursday, August 5, 2021**

7:30 a.m. Buffet Breakfast, Solarium, Devens Common Center

***MAVA Business Program Resumes***

8:00 a.m. Guest Speaker (to be announced)

9:00-10:00 a.m. Conversation with Commissioner Jeffrey Riley of the  
Massachusetts Department of Elementary and  
Secondary Education (DESE) and DESE Leadership

10:15-12:00 noon Continuation of MAVA Business Agenda

12:00 noon Wrap-up and Adjournment